

Types of Entities and Required Documentation for Business Borrowers and Depositors

TYPE OF ACCOUNT	REQUIRED DOCUMENTATION
Sole Proprietorship	Fictitious Business Name Statement (DBA), certified by the county clerk
Partnership	Partnership Agreement – (All partners should execute signature card) DBA
Limited Partnership	Certificate of Limited Partnership (Form LP-1) – certified and filed with the Secretary of State (Only general partners should execute signature card) DBA – if applicable
Limited Liability Partnership	Certificate of Registration (Form LLP-1) – certified and filed with the Secretary of State DBA – if applicable
Unincorporated Association	Resolution adopted by the governing body of the association authorizing the opening of the account and designating the person(s) who have authority to act with respect to the account and sign checks drawn against the account and sample signatures. Copy of the Charter, Bylaws or Governing Rules of the Association Letter signed by two or more officers of the organization authorizing designated individuals to open an account
Limited Liability Companies	Articles of Organization Operating Agreement Statement of Information (Form LLC-12) Filed biennially If foreign, add – Certificate of Registration from California Secretary of State Certificate of Good Standing - from appropriate state
Corporation	Articles of Incorporation Certificate of Good Standing Statement by Domestic Stock Corporation DBA, if applicable